

UUCL BoT Minutes – September 20, 2022

Location: online Zoom, 7:00 p.m.

Trustees Present: Fred Foster-Clark, Alan Jacobs, Kim Chappell, Carole Campbell, Steve Jones, Leslie Laird, Darcy Pollock; Rev. Patricia Guthmann Haresch; Jonas Kauffman, Treasurer

Others present: Kay Welty (COM)

1. President Fred convened the meeting at 7:06, lit a chalice, and gave a short reading. Board members shared the reading of our recently-revised Board covenant.
2. Jonas presented the August Treasurer's report (attached), noting that at this point in the year the budgetary surplus is not as high as anticipated, and that IT and electricity costs have risen noticeably. Fred suggested that the Board may need to revisit the budget if these categories are diminished too quickly. Darcy noted that the lack of pledges, amounting to approximately \$20,000, from members who had supported UUCL in previous years was probably due to their oversight. She suggested telephone contact with those former pledgers. The Board agreed.

In order to more easily and quickly provide for unexpected capital expenses, Jonas asked the Board to approve moving funds from the Capital Reserve account to Capital Expenditures. **Darcy moved and Carole seconded that \$5,000 be transferred from the Capital Reserve account. The motion was passed unanimously.**

Darcy also moved and Alan seconded that the Treasurer's Report be approved. The motion was passed unanimously.

3. The Consent Agenda consisted of two items: 1) the approval of the 8-16-22 BoT minutes and 2) affirmation of the BoT online vote (conducted on 9-14 and 9-15-22) approving the revised COVID policies for fall worship and other UUCL building activities. **Leslie moved and Steve seconded that the Consent Agenda be approved. The motion was passed unanimously.**

4. Rev. Pat gave a status report, noting in response to members' questions that the UUCL staff is working extremely hard. She asked if the Board would like to hear reports from individual staff members, and the Board responded positively. Leslie asked that Lenore be invited to the October Board meeting. Darcy suggested that Lenore should submit a written report earlier, so that BoT members could email her any questions prior to the meeting.

5. The chief topic discussed in old business concerned building security, particularly safety during worship services. Citing Lenore's conversation with Rabbi Jack Paskoff, Steve made the suggestion that UUCL contact a private security agency for what coverage and costs they provide. In addition, Darcy suggested that UUCL contact UUA/CER to get a range of other congregations' security positions. Fred added that Church Mutual, our insurer, has much safety information on its website. **Darcy moved**

and Carole seconded that the Safety Team get parameters and costs for Sunday morning security. The motion was passed unanimously.

Regarding a second point of old business, UUCL's organizational restructuring, Rev. Pat said that she wants to examine structural ideas further, and urged BoT members to **attend if possible and to consider the results of** the Leaders' Circle meeting on October 5th.

The third topic under old business was a brief follow-up of the BoT goals selected at the 9-17-22 retreat. Fred asked for members' help to develop an action plan for the goals; Darcy and Rev. Pat will join him. Rev. Pat added that **she** sees Leaders' Circle as a critical component in this process. The goals will be shared in the LoveLetter.

6. Under new business, ten agenda items were listed. Most were discussed briefly, but action on some was deferred until more information is available. The deferred items include: 1) affiliation agreement revisions and service compensation for Elizabeth Haralam Shuba and Heather Gehron-Rice; 2) **Choir Director/Coordinator of Music** Eli Sauls' salary and job description; 3) a Tech Administrator position; and 4) assistance/backup for Kelsey when she is absent.

The issue of continuing membership in **UUJustice PA**, paid initially by a grant from the Walters Trust, was discussed. The group's importance in a critical election time was stressed. The question of whether the \$1,200 membership cost might be supported by a renewed Walters Trust grant will be pursued by Darcy and Fred. Rev. Pat received the Board's approval to support her involvement in **Power Interfaith PA**, and in taking a public stance in the community. **She also asked the Board if they would consider donating to Power Interfaith PA, and is getting more information from that organization about congregational membership.**

Rev. Pat addressed a congregant's complaint about the "Columbus window" and the already-existing awareness of honoring "Emancipators" with now-checkered historical acts. An October 9th worship service will focus on indigenous people's issues. Lenore has developed a presentation on **monuments and truth-telling that could be a part of stained glass window and pew discussions.**

The Board agreed on the following dates: October 23rd for the fall Town Hall discussion and November 6th for the semi-annual Congregational Meeting.

There was discussion about reasons for the diminishing returns from the "Share the Plate" collection. To support the local charitable causes more equitably, **Darcy moved and Alan seconded that a minimum of \$150 be distributed to the designee. The motion was passed unanimously.**

Following a meeting review, the meeting was adjourned at 9:35.

Respectfully submitted,

Kim Chappell, Secretary

BoT Composition:

<u>Member</u>	<u>Term #</u>	<u>Term Expires</u>
Fred Foster-Clark, Pres.	2nd	2023
Alan Jacobs, VP	2nd	2023
Kim Chappell, Secy.	1 st Full	2024
Darcy Pollock	2nd	2025
Carole Campbell	2nd	2025
Leslie Laird	1 st Partial	2024
Steve Jones	1st	2025
Treasurer (non-voting): Jonas Kauffman		2024

September 2022 Treasurer's Report

Dear UUCL Board of Trustees:

Attached are the August 2022 financial reports which show a monthly deficit of \$(15.7k)—very close to the budgeted shortfall of \$(16.1k). Revenues for August were \$17k, about \$3k short of budget for the month. Expenses were also \$3k under budget. However, IT Support and Electricity were well over budget and may continue to be problematic in the current fiscal year.

On a fiscal year-to-date basis, our budget surplus of \$22.7k is \$7.6k less than budgeted.

Our Operating Fund balance at August month-end stood at \$124k.

Respectfully submitted,
Jonas Kauffman