

Unitarian Universalist Church of Lancaster
Operating Budget FY 2021-2022

Version: V3 Adopted by BOT 4.22.21

		YTD Actual 12/31/2020 (6 months)	Annual Budget 2020-2021	Proposed Budget 2021- 2022	Increase (Decrease)
REVENUES					
Contributions					
40000	Financial Commitments	185,300.69	300,000.00	300,000.00	-
40007	Other Contributions of Record	15,709.66	10,000.00	12,000.00	2,000.00
40008	Plate Offerings	2,391.00	10,000.00	10,000.00	-
40017	Unrestricted Gifts	9,350.00	5,000.00	10,000.00	5,000.00
40028	Memorial Gifts	1,459.00	500.00	500.00	-
40042	Web & Wheel Donation	-	900.00	900.00	-
40045	Miscellaneous Income	282.87			-
	Total Contributions	214,493.22	326,400.00	333,400.00	7,000.00
Investment Income					
40020	Garvin	8,500.00	8,500.00	8,500.00	-
40023	Slagen	7,192.00	12,000.00	14,000.00	2,000.00
40024	Robert & Miriam Knoll Fund	529.65	500.00	500.00	-
40049	FNB Money Market Interest	-	1,600.00	2,500.00	900.00
		16,221.65	22,600.00	25,500.00	2,900.00
Earned Income					
40006	Labyrinth	-	100.00	100.00	-
40025	Facility Use	480.00	2,800.00	2,800.00	-
40027	Memorial Garden/Plaque	-	500.00	500.00	-
40029	Lancaster Cooperative School	-	6,000.00	6,000.00	-
40031	Common Roads	-	1,200.00	1,200.00	-
40033	Red Rose Sangha	-	1,200.00	-	(1,200.00)
40060	Coffeehouse/Coffee Hour	-	500.00	500.00	-
40077	Seasonal Flowers	-	400.00	400.00	-
40051	Fall Auction	690.78	32,000.00	30,000.00	(2,000.00)
40079	Artful Living	-	300.00	300.00	-
40073	Cabaret Choir	500.00	1,600.00	1,600.00	-
	Total Earned Income	1,670.78	46,600.00	43,400.00	(3,200.00)
Transfers and Non Recurring Income:					
40046	Transfer from Reserve Fund	-	5,242.00	-	(5,242.00)
40145	Prior Years' Surplus	-	16,972.00	36,054.57	19,082.57
	Total Transfers and Non Recurring Income	-	22,214.00	36,054.57	13,840.57
	Total Revenues	232,385.65	417,814.00	438,354.57	20,540.57
EXPENSES					
Personnel:					
50117	Church Mutual - WC	770.25	1,200.00	1,800.00	600.00
50172	Clearances	-	200.00	200.00	-
50173	Recruitment Expenses	29.99	250.00	250.00	-
Salaries					
50164	Salaries	86,992.40	217,126.66	231,296.96	14,170.30
50178	Minister's In Lieu of FICA	2,988.59	6,220.69	6,086.34	(134.35)
Employer Tax					
50165	Employer Tax	3,418.31	10,389.50	11,796.04	1,406.54
Pension					
50166	Pension	3,263.14	9,648.11	11,377.71	1,729.60
50180	Pension Employer Match	2,425.45	4,846.17	6,567.62	1,721.45
Health Insurance					
50167	Health Insurance	5,404.84	22,196.35	20,125.12	(2,071.23)
Life Insurance					
50168	Life Insurance	329.13	302.21	969.50	667.29
Disability					

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50169 Disability Insurance	559.81	842.31	1,394.28	551.97
Dental				
50170 Dental Insurance	460.00	528.00	1,104.00	576.00
Professional Expenses				
50171 Professional Expense-Minister	1,855.50	7,800.00	7,956.00	156.00
50201 Professional Expense-F DLFD Director	674.35	2,000.00	2,000.00	-
Professional Expense-Comm & Outreach			1,500.00	1,500.00
Professional Expense-Music Director			1,810.00	1,810.00
50185 Professional Expense-Staff	-	300.00	300.00	-
50136 Sabbatical Fund	1,750.02	3,500.00	3,500.00	-
Total Professional Expenses	4,279.87	13,600.00	17,066.00	3,466.00
Total Personnel	110,921.78	287,350.00	310,033.57	22,683.57
Programming:				
Church Life				
Lay Leadership Development	-	-	-	-
50006 Membership	235.95	1,285.00	1,085.00	(200.00)
50008 Coffee Fund	-	450.00	450.00	-
50011 Board of Trustee Activities	64.00	500.00	250.00	(250.00)
Total Church Life	299.95	2,235.00	1,785.00	(450.00)
Community Beyond				
50018 Justice with Mercy	150.00	1,000.00	1,000.00	-
50015 Green Sanctuary	-	350.00	400.00	50.00
50014 Share The Plate	1,068.00	5,000.00	5,000.00	-
50017 Racial Justice and Healing	448.89	1,240.00	1,460.00	220.00
50019 Artful Living	-	450.00	450.00	-
Total Community Beyond	1,666.89	8,040.00	8,310.00	270.00
Lifespan Faith Development				
50020 Adult Faith Development	120.71	1,500.00	1,450.00	(50.00)
50021 Children's Faith Development	490.90	2,250.00	2,300.00	50.00
Total Lifespan Faith Development	611.61	3,750.00	3,750.00	-
Licenses				
50071 Films and Licenses	514.60	260.00	600.00	340.00
Worship				
50030 Music	70.99	500.00	2,730.00	2,230.00
50033 Sunday Worship	1,409.01	4,050.00	4,050.00	-
50034 Web and Wheel	23.00	300.00	300.00	-
Labyrinth			200.00	200.00
Altar Flowers (Expense)	-	-	-	-
Total Worship	1,503.00	4,850.00	7,280.00	2,430.00
Stewardship				
50036 Stewardship	-	700.00	500.00	(200.00)
50038 DIT Legacy Society	-	100.00	150.00	50.00
Total Stewardship	-	800.00	650.00	(150.00)
Unitarian Universalist Assoc.				
50138 UUA Dues	7,650.00	15,300.00	15,300.00	-
Total Unitarian Universalist Assoc.	7,650.00	15,300.00	15,300.00	-
Total Programming	12,246.05	35,235.00	37,675.00	2,440.00
Overhead:				
Office Expenses:				
Advertising Expenses				
50045 Constant Contact	486.48	500.00	486.00	(14.00)
50039 LNP Faith & Values	615.88	1,000.00	-	(1,000.00)
Total Advertising Expenses	1,102.36	1,500.00	486.00	(1,014.00)
Postal				

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50048 Pitney Bowes Postage Charges	(16.75)	1,200.00	500.00	(700.00)
50049 Pitney Bowes Rental Fee	531.38	825.00	850.00	25.00
50050 Pitney Bowes Postal Supplies	9.90	100.00	100.00	-
Pitney Bowes Transaction Fees	-	-	-	-
Total Postal	524.53	2,125.00	1,450.00	(675.00)
Telecommunications				
50046 Comcast	3,583.93	5,290.00	6,000.00	710.00
Office Supplies				
50057 Supplies	357.02	2,400.00	1,500.00	(900.00)
50058 Toshiba Supplies/Colored & Excess	85.64	2,000.00	1,100.00	(900.00)
50060 ACS Technologies/Office Supplies	104.03	200.00	200.00	-
Total Office Supplies	546.69	4,600.00	2,800.00	(1,800.00)
Office Equipment/IT Support				
50081 Toshiba Lease & Maintenance Fees	1,399.26	2,800.00	2,845.00	45.00
50091 Computer IT support	4,944.00	9,500.00	5,000.00	(4,500.00)
50092 ACS Technologies/IT Support	1,554.00	3,300.00	3,300.00	-
50094 Computer Software Upgrades	63.28	200.00	500.00	300.00
50099 Computer Hardware/ Software	1,513.00	4,000.00	2,000.00	(2,000.00)
50108 Eapps Hosting/Wix	-	120.00	500.00	380.00
Telephone Maintenance	-	1,100.00	800.00	(300.00)
Total Office Equipment/IT Support	9,473.54	21,020.00	14,945.00	(6,075.00)
50175 Payroll Accounting Services	1,171.15	2,040.00	2,000.00	(40.00)
Total Office Expenses	16,402.20	36,575.00	27,681.00	(8,894.00)
Financial				
50072 Vanco Services - CC & DD	718.67	900.00	1,500.00	600.00
50076 Safe Deposit Box Rental Fee	45.00	45.00	45.00	-
50082 1st National Bank Fees	250.56	550.00	550.00	-
Legal	-	-	-	-
Total Financial	1,014.23	1,495.00	2,095.00	600.00
Insurances				
50116 Church Mutual - Property/Liability	5,917.50	8,200.00	7,900.00	(300.00)
Total Insurances	5,917.50	8,200.00	7,900.00	(300.00)
Maintenance/Repairs				
50119 Maintenance/Repairs	2,070.10	8,000.00	5,000.00	(3,000.00)
Total Maintenance/Repairs	2,070.10	8,000.00	5,000.00	(3,000.00)
Property Supplies				
50120 Property Supplies	-	700.00	700.00	-
Memorial Garden/Memorial Plaque	-	-	100.00	100.00
50125 Kitchen Supplies	-	150.00	100.00	(50.00)
50128 Maintenance of Grounds	-	150.00	150.00	-
50132 Hillyard/ paper products	-	750.00	750.00	-
Total Property Supplies	-	1,750.00	1,800.00	50.00
Maintenance Agreements				
50142 City of Lancaster/Fire Code Permit	160.00	80.00	160.00	80.00
50143 Kirchner's Pest Control	148.00	500.00	560.00	6.00
50144 Kistler O'Brien - Kitchen Fire Suppression System	344.00	249.00	500.00	251.00
50146 Trash and Recycling	120.00	220.00	240.00	20.00
50147 Snow Removal	-	500.00	100.00	(400.00)
50148 PA Dept of Labor & Industry - Elevator License	165.81	36.00	150.00	114.00
50149 PM Associates - Elevator Inspection	-	84.00	84.00	-
50152 Thyssenkrupp - Elevator Maintenance	2,595.59	2,600.00	2,600.00	-
50154 Norwich Real Estates Associates	-	3,600.00	3,000.00	(600.00)
50155 Graham's Fyr-Fyter Fire Extinguishe	299.50	100.00	50.00	(50.00)
50157 Klins Services - Sewer and Grease Service	-	1,000.00	800.00	(200.00)

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50160 Kitchen Health Inspection Fee	30.00	30.00	30.00	-
50130 Cleaning Service	3,290.00	-	8,300.00	8,300.00
50161 Contract Labor/Honorarium	-	-	599.00	599.00
ProTech Sprinkler System Inspection			300.00	300.00
50162 JK Mechanical - HVAC Maint Service Agreement	3,368.61	6,541.00	7,000.00	459.00
50163 Yarnell Security Systems	1,043.00	1,069.00	1,451.00	382.00
Total Maintenance Agreements	11,564.51	16,609.00	25,870.00	9,261.00
PILOT				
50135 Lancaster City (PILOT)	1,200.00	1,200.00	1,200.00	-
Utilities				
50112 City of Lancaster (Water & Sewer)	1,349.52	2,400.00	2,600.00	200.00
50113 PP&L Electric	6,929.84	15,000.00	13,000.00	(2,000.00)
50114 UGI Natural Gas	605.47	4,000.00	3,500.00	(500.00)
Total Utilities	8,884.83	21,400.00	19,100.00	(2,300.00)
Total Overhead	47,053.37	95,229.00	90,646.00	(4,583.00)
Total Expenses	170,221.20	417,814.00	438,354.57	20,540.57
Net Total	62,164.45	-	-	-