

UUCL BOT Minutes – Monthly Meeting on November 12, 2020

Location: Online Zoom Meeting, 7:00 pm

Trustees Present: Carole Campbell, Darcy Pollock, Fred Foster-Clark, Alan Jacobs, Kim Chappell, Brad Weaver, Jonas Kauffman (Treasurer)

Others Present: Reverend Israel Buffardi (Minister), Kay Welty (Personnel Comm.)

1. The meeting was called to order by Carole at 7:06 pm with a chalice lighting by Reverend Israel.
2. **Kim moved to approve the minutes from the Board meeting on October 22 with a second from Darcy. The motion passed unanimously.**
3. COCC Position. Reverend Israel noted that Mande Metzger started in this position on Tuesday and outlined the duties that she will assume. He and Kay also summarized her background and the characteristics that drew them to hire her.
4. Treasurer's Report (copy is attached). Jonas summarized the key features of October's financial report. He explained that the collection of pledge commitments to date were running just about even with last year. **Fred moved and Darcy seconded a motion to approve the Treasurer's Report. All voted in favor.** Clarification was sought for a couple aspects of the Temporarily Restricted Accounts which Jonas will look into.
5. BLM Banner and Mural. The unveiling of the Black Lives Matter banner will be delayed until December 4. The Board expressed its appreciation to Reverend Israel for providing such a compelling rationale for the banner at UUCL (shared with the congregation via a special email). Brad reported that Racial Justice and Healing has been discussing the possibility of a racial justice themed mural for the front of the Unitarian Center. Further discussion at Leaders Circle was suggested.
6. Pastoral Care. Carole led a brief discussion of the email from Lou Ann Miller about the Pastoral Care Committee (PCC) that Carole had provided to Board members. Leaders of the PCC will meet with Reverend Israel to plan next steps for this Committee.
7. Mission/Vision. Reverend Israel and the Board considered how to move forward with the Mission/Purpose initiative. Further input from church members is needed. Means of getting feedback through inclusive processes were discussed. A Task Force, including some Board members, Reverend Israel, Lenore, and John Mason, who had volunteered, will get together soon to continue the planning, and Brad will provide the original listings of purposes that came out of the Oct. 24 congregational workshop.
8. Youth Involvement in BoT. Interest in having youth participate in Board meetings has been noted for some time and has been a priority for Reverend Israel. He and Carole will speak with youth who might be interested in serving in such a role. Kim and Fred were nominated to look into bylaw implications of youth inclusion in the Board.

9. New Business.

- a. Further discussion of policies surrounding whether and how the activities and programs of the church should continue during the pandemic was held. Darcy agreed to continue working on a draft of possible policies and procedures about meetings, events, etc., held both inside and outside.
- b. Reverend Israel once again asked that the Board reflect briefly on tonight's meeting in light of the Hotchkiss model of Board functioning that was reviewed at the Board retreat.

10. The meeting was adjourned at 9:19 pm on a motion by Kim (seconded by Fred and approved by all).

Respectfully Submitted by Fred Foster-Clark, Secretary

Approved

Attachment 1

November 2020 Treasurer's Report

Hello UUCL BOT,

Attached are the October 2020 financial statements which show a surplus of \$33k for the month. This month's Financial Commitments received were 4.9k higher than expected for the month and a significant improvement from September. Total expenses for the month were \$9.6k under budget.

A portion of the October surplus is due to our not having been billed by the UUA Insurance Plan for some staff benefits. We expect this to be corrected by a large insurance charge in November. Even without this missing bill, we would have been well under budget on overall personnel costs for October.

I want to continue to highlight our pledge commitment and collection situation. According to the new pledge budget, we would have expected to have received 54% of our \$300,000 *budgeted* pledges (or \$163,000) by October 31st. The October financials show us having received 57% of our \$264,509 *actual* pledges (or \$151,534). Thus, in terms of the percentage of pledges collected, we are a bit ahead of schedule.

Please let me know if you have any questions or comments.

Respectfully submitted,
Jonas Kauffman

App.