

**Unitarian Universalist Church of Lancaster
Operating Budget FY 2021-2022**

Version: **V5 Adopted by BOT 5.11.21**

	YTD Actual 12/31/2020 (6 months)	Annual Budget 2020-2021	Proposed Budget 2021- 2022	Increase (Decrease)
REVENUES				
Contributions				
40000	185,300.69	300,000.00	300,000.00	-
40007	15,709.66	10,000.00	12,000.00	2,000.00
40008	2,391.00	10,000.00	10,000.00	-
40017	9,350.00	5,000.00	10,000.00	5,000.00
40028	1,459.00	500.00	500.00	-
40042	-	900.00	900.00	-
40045	282.87			-
	Total Contributions	326,400.00	333,400.00	7,000.00
Investment Income				
40020	8,500.00	8,500.00	8,500.00	-
40023	7,192.00	12,000.00	14,000.00	2,000.00
40024	529.65	500.00	500.00	-
40049	-	1,600.00	2,500.00	900.00
	Total Investment Income	22,600.00	25,500.00	2,900.00
Earned Income				
40006	-	100.00	100.00	-
40025	480.00	2,800.00	2,800.00	-
40027	-	500.00	500.00	-
40029	-	6,000.00	6,000.00	-
40031	-	1,200.00	1,200.00	-
40033	-	1,200.00	-	(1,200.00)
40060	-	500.00	500.00	-
40077	-	400.00	400.00	-
40051	690.78	32,000.00	30,000.00	(2,000.00)
40079	-	300.00	300.00	-
40073	500.00	1,600.00	1,600.00	-
	Total Earned Income	46,600.00	43,400.00	(3,200.00)
Transfers and Non Recurring Income:				
40046	-	5,242.00	-	(5,242.00)
40145	-	16,972.00	29,821.04	12,849.04
	Total Transfers and Non Recurring Income	22,214.00	29,821.04	7,607.04
	Total Revenues	417,814.00	432,121.04	14,307.04
EXPENSES				
Personnel:				
50117	770.25	1,200.00	1,800.00	600.00
50172	-	200.00	200.00	-
50173	29.99	250.00	250.00	-
Salaries				
50164	86,992.40	217,126.66	224,623.66	7,497.00
50178	2,988.59	6,220.69	6,086.34	(134.35)
Employer Tax				
50165	3,418.31	10,389.50	11,285.53	896.03
Pension				
50166	3,263.14	9,648.11	10,610.71	962.60
50180	2,425.45	4,846.17	6,567.62	1,721.45
Health Insurance				
50167	5,404.84	22,196.35	21,242.40	(953.95)
Life Insurance				
50168	329.13	302.21	1,209.50	907.29
Disability				

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50169 Disability Insurance	559.81	842.31	1,754.28	911.97
Dental				
50170 Dental Insurance	460.00	528.00	1,104.00	576.00
Professional Expenses				
50171 Professional Expense-Minister	1,855.50	7,800.00	7,956.00	156.00
50201 Professional Expense-FC DLFDD Director	674.35	2,000.00	2,000.00	-
Professional Expense-Comm & Outreach			1,500.00	1,500.00
Professional Expense-Music Director			1,810.00	1,810.00
50185 Professional Expense-Staff	-	300.00	300.00	-
50136 Sabbatical Fund	1,750.02	3,500.00	3,500.00	-
Total Professional Expenses	4,279.87	13,600.00	17,066.00	3,466.00
Total Personnel	110,921.78	287,350.00	303,800.04	16,450.04
Programming:				
Church Life				
Lay Leadership Development	-	-	-	-
50006 Membership	235.95	1,285.00	1,085.00	(200.00)
50008 Coffee Fund	-	450.00	450.00	-
50011 Board of Trustee Activities	64.00	500.00	250.00	(250.00)
Total Church Life	299.95	2,235.00	1,785.00	(450.00)
Community Beyond				
50018 Justice with Mercy	150.00	1,000.00	1,000.00	-
50015 Green Sanctuary	-	350.00	400.00	50.00
50014 Share The Plate	1,068.00	5,000.00	5,000.00	-
50017 Racial Justice and Healing	448.89	1,240.00	1,460.00	220.00
50019 Artful Living	-	450.00	450.00	-
Total Community Beyond	1,666.89	8,040.00	8,310.00	270.00
Lifespan Faith Development				
50020 Adult Faith Development	120.71	1,500.00	1,450.00	(50.00)
50021 Children's Faith Development	490.90	2,250.00	2,300.00	50.00
Total Lifespan Faith Development	611.61	3,750.00	3,750.00	-
Licenses				
50071 Films and Licenses	514.60	260.00	600.00	340.00
Worship				
50030 Music	70.99	500.00	2,730.00	2,230.00
50033 Sunday Worship	1,409.01	4,050.00	4,050.00	-
50034 Web and Wheel	23.00	300.00	300.00	-
Labyrinth			200.00	200.00
Altar Flowers (Expense)	-	-	-	-
Total Worship	1,503.00	4,850.00	7,280.00	2,430.00
Stewardship				
50036 Stewardship	-	700.00	500.00	(200.00)
50038 DIT Legacy Society	-	100.00	150.00	50.00
Total Stewardship	-	800.00	650.00	(150.00)
Unitarian Universalist Assoc.				
50138 UUA Dues	7,650.00	15,300.00	15,300.00	-
Total Unitarian Universalist Assoc.	7,650.00	15,300.00	15,300.00	-
Total Programming	12,246.05	35,235.00	37,675.00	2,440.00
Overhead:				
Office Expenses:				
Advertising Expenses				
50045 Constant Contact	486.48	500.00	486.00	(14.00)
50039 LNP Faith & Values	615.88	1,000.00	-	(1,000.00)
Total Advertising Expenses	1,102.36	1,500.00	486.00	(1,014.00)
Postal				
50048 Pitney Bowes Postage Charges	(16.75)	1,200.00	500.00	(700.00)

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50049	Pitney Bowes Rental Fee	531.38	825.00	850.00	25.00
50050	Pitney Bowes Postal Supplies	9.90	100.00	100.00	-
	Pitney Bowes Transaction Fees	-	-	-	-
	Total Postal	524.53	2,125.00	1,450.00	(675.00)
	Telecommunications				
50046	Comcast	3,583.93	5,290.00	6,000.00	710.00
	Office Supplies				
50057	Supplies	357.02	2,400.00	1,500.00	(900.00)
50058	Toshiba Supplies/Colored & Excess	85.64	2,000.00	1,100.00	(900.00)
50060	ACS Technologies/Office Supplies	104.03	200.00	200.00	-
	Total Office Supplies	546.69	4,600.00	2,800.00	(1,800.00)
	Office Equipment/IT Support				
50081	Toshiba Lease & Maintenance Fees	1,399.26	2,800.00	2,845.00	45.00
50091	Computer IT support	4,944.00	9,500.00	5,000.00	(4,500.00)
50092	ACS Technologies/IT Support	1,554.00	3,300.00	3,300.00	-
50094	Computer Software Upgrades	63.28	200.00	500.00	300.00
50099	Computer Hardware/ Software	1,513.00	4,000.00	2,000.00	(2,000.00)
50108	Eapps Hosting/Wix	-	120.00	500.00	380.00
	Telephone Maintenance	-	1,100.00	800.00	(300.00)
	Total Office Equipment/IT Support	9,473.54	21,020.00	14,945.00	(6,075.00)
50175	Payroll Accounting Services	1,171.15	2,040.00	2,000.00	(40.00)
	Total Office Expenses	16,402.20	36,575.00	27,681.00	(8,894.00)
	Financial				
50072	Vanco Services - CC & DD	718.67	900.00	1,500.00	600.00
50076	Safe Deposit Box Rental Fee	45.00	45.00	45.00	-
50082	1st National Bank Fees	250.56	550.00	550.00	-
	Legal	-	-	-	-
	Total Financial	1,014.23	1,495.00	2,095.00	600.00
	Insurances				
50116	Church Mutual - Property/Liability	5,917.50	8,200.00	7,900.00	(300.00)
	Total Insurances	5,917.50	8,200.00	7,900.00	(300.00)
	Maintenance/Repairs				
50119	Maintenance/Repairs	2,070.10	8,000.00	5,000.00	(3,000.00)
	Total Maintenance/Repairs	2,070.10	8,000.00	5,000.00	(3,000.00)
	Property Supplies				
50120	Property Supplies	-	700.00	700.00	-
	Memorial Garden/Memorial Plaque	-	-	100.00	100.00
50125	Kitchen Supplies	-	150.00	100.00	(50.00)
50128	Maintenance of Grounds	-	150.00	150.00	-
50132	Hillyard/ paper products	-	750.00	750.00	-
	Total Property Supplies	-	1,750.00	1,800.00	50.00
	Maintenance Agreements				
50142	City of Lancaster/Fire Code Permit	160.00	80.00	160.00	80.00
50143	Kirchner's Pest Control	148.00	500.00	506.00	6.00
50144	Kistler O'Brien - Kitchen Fire Suppression System	344.00	249.00	500.00	251.00
50146	Trash and Recycling	120.00	220.00	240.00	20.00
50147	Snow Removal	-	500.00	100.00	(400.00)
50148	PA Dept of Labor & Industry - Elevator License	165.81	36.00	150.00	114.00
50149	PM Associates - Elevator Inspection	-	84.00	84.00	-
50152	Thyssenkrupp - Elevator Maintenance	2,595.59	2,600.00	2,600.00	-
50154	Norwich Real Estates Associates	-	3,600.00	3,000.00	(600.00)
50155	Graham's Fyr-Fyter Fire Extinguishe	299.50	100.00	50.00	(50.00)
50157	Klines Services - Sewer and Grease Service	-	1,000.00	800.00	(200.00)
50160	Kitchen Health Inspection Fee	30.00	30.00	30.00	-
50130	Cleaning Service	3,290.00	-	8,300.00	8,300.00

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50161 Contract Labor/Honorarium	-	-	599.00	599.00
ProTech Sprinkler System Inspection			300.00	300.00
50162 JK Mechanical - HVAC Maint Service Agreement	3,368.61	6,541.00	7,000.00	459.00
50163 Yarnell Security Systems	1,043.00	1,069.00	1,451.00	382.00
Total Maintenance Agreements	11,564.51	16,609.00	25,870.00	9,261.00
PILOT				
50135 Lancaster City (PILOT)	1,200.00	1,200.00	1,200.00	-
Utilities				
50112 City of Lancaster (Water & Sewer)	1,349.52	2,400.00	2,600.00	200.00
50113 PP&L Electric	6,929.84	15,000.00	13,000.00	(2,000.00)
50114 UGI Natural Gas	605.47	4,000.00	3,500.00	(500.00)
Total Utilities	8,884.83	21,400.00	19,100.00	(2,300.00)
Total Overhead	47,053.37	95,229.00	90,646.00	(4,583.00)
Total Expenses	170,221.20	417,814.00	432,121.04	14,307.04
Net Total	62,164.45	-	-	-