

## UUCL BOT Minutes – Monthly Meeting on April 22, 2021

Location: Online Zoom Meeting, 7:00 pm

Trustees Present: Carole Campbell, Darcy Pollock, Fred Foster-Clark, Alan Jacobs, Kim Chappell, Brad Weaver, George Herr-Riser, Jonas Kauffman (Treasurer)

Others Present: Reverend Israel Buffardi (Minister), Kay Welty (Personnel Comm.), John Snyder (Financial Advisory Committee, Marian Joyce (Eighth Principle Task Force)

1. The meeting was called to order by Carole at 7:05 pm with opening words.
2. Treasurer's Report (copy is attached). Jonas reported positively on the March budget figures. After discussion of the budget (see below), **Alan moved and Darcy seconded a motion to approve the Treasurer's Report. The motion was unanimously accepted.**
3. Budget Proposal. John reported on budget proposal changes since the last meeting and reiterated the possibility of maintaining staff levels. Officially there is another week left in the original pledge campaign, but Darcy reported that it might bleed over into May. She thinks we may get to \$280k in pledges, or perhaps a little higher. **Darcy moved to approve the budget as proposed with current staffing levels, the inclusion of the Accompanist and Facilities/Sexton positions, and the following changes on the revenue side:**

- **Other Contributions of Records: Increase from \$10,000 to \$12,000**
- **Unrestricted Gifts: Increase from \$5,000 to \$10,000**
- **Red Rose Sanga: Decrease from \$1,200 to \$0**

**Alan seconded the motion and it passed unanimously.** A discussion of the Facilities/Sexton/Fixer position was scheduled for our May meeting. The Board commended the work on the budget proposal put in by John and Jonas. John and the FAC expressed appreciation for the input of Leaders Circle and program staff in helping to formulate the budget.

4. Reopening Coop Nursery. The Coop Nursery School has requested two classrooms (upstairs and downstairs) and access to Founders Hall for re-opening in the fall. After discussion of cleaning service needs, our closed, recirculating HVAC system, and the need to remove extra office equipment from Founders, **Alan moved that the Board supports the reopening of the Coop Nursery School in the fall and their request for access to the three spaces they requested. Kim seconded the motion, and it passed unanimously.**
5. Eighth Principle. Marian Joyce presented background about the Eighth Principle and, with Brad's assistance, UUCL's history of work related to this initiative. The Eighth Principle Task Force is seeking approval for the adoption of the Eighth Principle to be on the agenda for May's Congregational Meeting. Reverend Israel expressed his support of this request. **Alan made the following motion: The Board of Trustees enthusiastically supports the adoption of the Eighth Principle by the Congregation and looks forward to the difficult but necessary work and change that is ahead. George seconded and all approved.**

6. Agendas for Town Halls and Congregational meeting. The May 16 Congregational Meeting will include the adoption of the mission, the proposed budget, the Eighth Principle, and the election of two Trustees for the Board. After the service on May 2 will be a presentation and discussion of the Eighth Principle instead of the Town Hall which will be moved to May 9. Questions about the budget, reopening or other topics from the congregation will be considered then. Darcy will address reopening at the May 16<sup>th</sup> meeting.
7. [Subsequent to the April 22 meeting, the Board considered and approved by email vote a request for a waiver to allow voting at the Congregational meeting for two individuals who have just turned eighteen and recently become members. This motion was approved on May 14.]
8. The meeting was adjourned at 9:46 pm on a motion by George, seconded by Kim, and approved by all.

Respectfully Submitted by Fred Foster-Clark, Secretary

Attachment 1

April 2021 Treasurer's Report

Dear UUCL Board of Trustees:

Attached are the March 2021 financial statements which show an operating surplus of \$11k for the month. The annual "Fall Auction" (which was not in the fall this year!) contributed significantly to this month's surplus. On a fiscal year-to-date basis, we now have a budget surplus of \$108k.

March's pledge receipts were \$14.5k. At this point in the year, we have received 84% of our expected pledges contributions. This puts us on pace to receive nearly 99% of our pledged contributions by the end of the fiscal year. March's expenses came in \$6k under budget, leaving our YTD expenses \$64k under budget.

Our Operating Fund balance on March 31 stood at \$198k—a very strong cash position from which to approach the 2021-22 fiscal year.

Please let me know if you have any questions or comments.

Respectfully submitted,

Jonas Kauffman