

## UUCL BoT Minutes – April 26, 2022

Location: Online Zoom Meeting, 7:00 p.m.

Trustees Present: Fred Foster-Clark, Carole Campbell, Kim Chappell, Alan Jacobs, Leslie Laird, Brad Weaver; Jonas Kauffman (Treasurer); Rev. Israel

Others present: John Snyder (FAC)

1. In Darcy's absence, Fred called the meeting to order at 7:03, lit a chalice, gave a brief reading, and invited check-ins from members.

2. There were no objections to the consent agenda, consisting only of the March 22, 2022, Board meeting minutes, and it was approved unanimously.

3. Jonas presented the Treasurer's report for March (attached). He commented briefly on the good standing of fiscal year figures to date, and noted that a greater percentage of members have returned pledges so far. He added that both pledges and other contributions of record reflected higher donation levels. **Alan moved, and Carole seconded that the report be accepted. The motion passed unanimously.**

4. John presented version 5 of the proposed 2022-2023 budget. It reflects updated expenditures for the current 2021-2022 budget through 3-31-22. The proposed budget is up 1.6% from the current year's, and it contains four new line items. Projected personnel costs, which represent 60% of the total budget, are down 2.7%, although they reflect a 3% across-the-board increase for staff salaries. Leslie asked about possible software redundancies with both GiveSmart and VanCo systems. John cautioned against changing software without close examination of all possible problems. Leslie expressed a willingness to meet with Kelsey to compare what each program does. **Alan moved, and Leslie seconded, that the proposed budget be presented to the congregation at the Town Hall on May 15<sup>th</sup> for its consideration, with adoption at the Congregational Meeting on June 5<sup>th</sup>. The motion passed unanimously.**

5. Kim proposed that the BoT agree to donate a wine basket for bids at the upcoming UUCL Auction. The members agreed to support the offer, no vote being necessary.

6. Facility Director Robert Close was not present for an Operations Team report, but both Fred and Alan led a lengthy discussion of various current and anticipated building issues. Among these issues:

- The elevator is aging and ailing, with possibly \$15,000 required for only partial fixes of oil replacement and corroded parts. That work may be necessary in summer of 2022. Robert is expected to give a report at the May meeting.
- The carpeting and furniture in Emerson Hall is moldy. Further discussion will be resumed at the May meeting, when costs of recommended replacements have been researched and can be assessed in terms of available budget funds.

7. Rev. Israel, in his report, asked for input about increasing the current attendance size restriction for memorial services. A number of members spoke in favor of allowing greater numbers as the family chooses. All agreed that masking is the critical element for protections. **Alan moved, and Brad seconded, that the attendance restriction for memorial services be suspended, as long as masking is required and that no hospitality gatherings afterwards occur in the building. The motion passed unanimously.**

The discussion about attendance restrictions continued to the issue of raising occupancy limits for Sunday services. Comfort with larger attendance was voiced by several members, but it was agreed that the next two in-person services (May 8<sup>th</sup> and 15<sup>th</sup>) should follow the existing guidelines.

At least eight new members will be recognized at the May 15<sup>th</sup> service.

Rev. Israel expressed surprise that a Walters Trust grant to develop the front entryway (of the east entrance) would be developed into a meeting room without his being included in prior discussion. Fred pointed out that any use in that location would have to be approved by the fire marshal. He added that any naming of the space would have to be approved by the Board. Fred also will discuss the decision process with the Walters Trust Committee.

8. In new business, discussion turned to the May 15<sup>th</sup> Town Hall. After different time and location possibilities were debated, it was decided that the meeting will be hybrid—in-person and on Zoom—immediately following the worship service. Alan and Fred will liase with the Tech Team on May 3<sup>rd</sup> regarding optimal possibilities for sound.

The topics addressed will be: 1) the proposed 2022-2023 budget; 2) proposed pew replacement, with George Kerekgyarto and Susan Dyson Harkleroad moderating; 3) an update by Brad Weaver on the mural project; and 4) questions or comments by the attendees. The issue of members being required to make a financial contribution will be taken up at a future meeting.

9. The Board must also deal with the policy that members cannot be employees. Fred suggested that the Personnel Committee discuss this and offer recommendations. Rev. Israel will call a meeting with the committee regarding the issue.

10. Regarding the June 5<sup>th</sup> Congregational Meeting, in addition to the vote on the proposed budget, three Board members and three Leadership Development Committee members will be elected.

11. Fred brought up the need to re-establish the Safe Congregation Committee and to activate the former Response Team. This issue will be discussed at the May meeting.

**12. At 9:37, Carole made a motion to adjourn, seconded by Alan. The motion passed unanimously.**

Respectfully submitted,

Kim Chappell, Secretary



April 2022 Treasurer's Report

Dear UUCL Board of Trustees:

Attached are the March 2022 financial statements which show an operating deficit of \$14k for the month, but a surplus of \$11k on a fiscal year-to-date basis.

March's pledge receipts were \$12k. At this point in the year, with pledge receipts of \$243k, we have received 90% of our expected pledge contributions. Other Contributions of Record hit \$30.2k YTD in March. For comparison, last year at this time we had received \$227k in pledges (84% of expected); and Other Contributions of Record stood at \$26.5k.

Expenses for March came in \$4.6k under budget. Total personnel costs continue to run under budget, while higher utility costs are the one notable expense that is over budget for the month and YTD.

Please let me know if you have any questions or concerns. Receiving questions prior to the BOT meeting will aid in advance preparation.

Respectfully submitted,  
Jonas Kauffman

