

UUCL BoT Minutes – May 24, 2022

Location: Online Zoom Meeting, 7:00 p.m.

Trustees Present: Darcy Pollock, Fred Foster-Clark, Carole Campbell, Kim Chappell, Alan Jacobs, Leslie Laird, Brad Weaver; Jonas Kauffman (Treasurer); Rev. Israel

Others present: Kay Welty (COM)

1. President Darcy convened the meeting at 7:01, lit a chalice, and held a moment of silence in remembrance of the children and teacher killed at Uvalde Elementary School, Uvalde, Texas, today.
2. Jonas presented the Treasurer's report for April (attached). He had previously notified the Board by email of the necessity of distributing endowment moneys from two funds to two different accounts. In response, **Carole moved and Fred seconded that the Board approve a distribution of \$25,000 from the Property Preservation Fund to the Capital Reserve account, and a distribution of \$8,500 from the M.T. Garvin Endowment Fund (formerly known as the Garvin Trust) to the 2022-2023 operating budget. The motion was passed unanimously.**
3. Alan reported on the Facilities Team's recommendations that the two water circulation pumps and the chiller be replaced later this year or early in 2023. Both devices are failing and their sudden demise would result in no AC or heating capability. Estimated costs: the pumps, \$23,000; the chiller, \$135,000. The team is recommending that the Board authorize contract signing for the subsequent work in order to lock in prices. Payment would not occur until the work is complete. Jonas noted that the funds for these replacements would come from the Capital Reserve Fund. **Fred moved and Carole seconded that approval to sign contracts for the pumps and chiller be given to Facilities Team members. The motion passed unanimously.**
4. The annual UUA Ministerial evaluation is due by June 30, 2022. Darcy asked members to complete the forms that have been sent. Kim volunteered to summarize the responses in a composite form.
5. A wide-ranging discussion about details of the upcoming (June 5, 2022) Congregational Meeting included several issues of current in-person attendance regulations.
 - With the meeting planned for Founders' Hall, the current 25-person maximum must be raised to 50 for this meeting. After discussion, **Carole moved and Kim seconded that maximum occupancy in Founders be raised for this meeting, with discussion for a permanent occupancy increase to occur at a subsequent Board meeting. The motion passed unanimously.**
 - Twelve new members did not sign the Membership Book within the required 60 days before the meeting because of COVID limitations. In order to enable them

to vote, **Carole moved and Alan seconded that the 60-day requirement be suspended for these new members. The motion was passed unanimously.**

Discussion about the agenda of the Congregational Meeting continued, focusing chiefly on the pew replacement issue, which had been introduced at the Town Hall meeting on May 15th. Observing that a decision and subsequent vote be more carefully examined and deliberated, **Fred moved and Carole seconded that any vote on the pew replacement be delayed until fall. The motion was passed unanimously.**

6. The policy of requiring pre-registration for limited entry to the sanctuary for in-person services came under discussion. **Carole moved and Alan seconded that the registration process be set aside and that greeters would remind attenders that masks were still required. The motion was passed unanimously.**

7. Rev. Israel reported on a conversation among staff members regarding existing mask mandates. They feel comfortable with working with each other without masks in daily office operations, and would discuss a resumption if a problem arises. **Alan moved and Carole seconded that masking requirements be relaxed for office staff and small (8-10) groups meeting in the building in covenant with each other. The motion was passed unanimously.**

8. DLFD Lenore had sent a 2021 request for a pay increase for childcare workers for Sunday and special services. **Leslie moved and Carole seconded that the hourly rate for childcare workers be increased to \$15. The motion was passed unanimously.**

9. At 8:01 the business meeting was adjourned for an executive session concerning two personnel issues. At 9:50 the executive session was adjourned on a **motion by Fred, seconded by Kim, and passed unanimously.**

Respectfully submitted,

Kim Chappell, Secretary

May 2022 Treasurer's Report

Dear UUCL Board of Trustees:

Attached are the April financial statements which show an operating surplus of \$7.6k for the month, and an \$18k surplus on a fiscal year-to-date basis.

April's pledge receipts were a larger than expected \$26k, bringing us to \$269k in pledge income year-to-date—just \$3k short of budget. Additionally, the long anticipated inflow

of auction proceeds has started with \$11k in the books for April and much more to come in May.

Expenses for April were \$4k under budget—very similar to March. Maintenance/Repairs, Computer IT Support, Contract Labor, and Utility costs are among the over budget expenses. At the same time, some areas where we would like to be spending more—Church Life, Community Beyond, and Worship—are under budget for the month and YTD. Total personnel costs, *forgive me*, trump all of these categories, with YTD costs coming in \$34k under budget.

Our Operating Fund balance on April 30 was \$115k.

Please let me know if you have any questions or concerns.

Respectfully submitted,
Jonas Kauffman

APPROVED