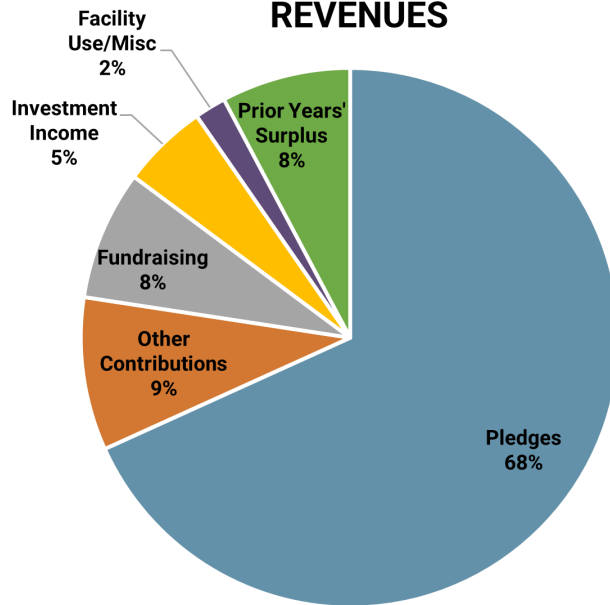


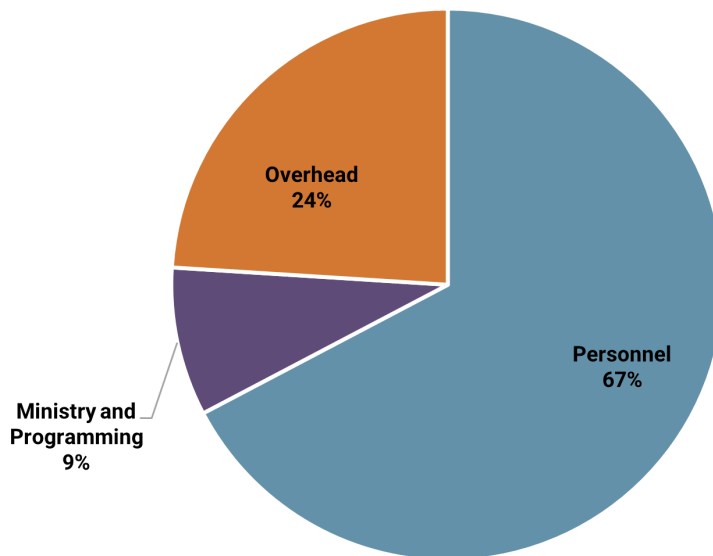


## 2024 - 2025 Fiscal Year

### REVENUES



### EXPENSES



**Unitarian Universalist Church of Lancaster**

**2024-2025 Budget**

**Fund: Operating Fund**

**Version:** Adopted by BOT 4/16/24

**Accounts**

	<b>YTD Actual 12/31/23</b>	<b>Forecast Jan-June 2024</b>	<b>Total Forecast FY 2023-2024</b>	<b>Annual Budget 2023-2024</b>	<b>Annual Budget 2024-2025</b>
<b>REVENUES</b>					
<b>Contributions</b>					
40000 Financial Commitments	144,082.83	130,917.17	275,000.00	290,000.00	290,000.00
40007 Other Contributions of Record	4,869.73	5,000.00	9,869.73	17,500.00	10,000.00
40008 Plate Offerings	4,357.13	4,000.00	8,357.13	8,200.00	8,500.00
40017 Unrestricted Gifts	24,670.00	-	24,670.00	15,000.00	20,000.00
40028 Memorial Gifts	115.50	300.00	415.50	500.00	500.00
40042 Web & Wheel Donation	10.00	-	10.00	900.00	-
40045 Miscellaneous Income	-	-	-		
<b>Total Contributions</b>	<b>178,105.19</b>	<b>140,217.17</b>	<b>318,322.36</b>	<b>332,100.00</b>	<b>329,000.00</b>
<b>Investment Income</b>					
40020 Garvin Trust	8,500.00	-	8,500.00	8,500.00	8,500.00
40023 Slagen Trust	5,030.00	5,030.00	10,060.00	10,060.00	10,060.00
40024 Robert & Miriam Knoll Fund	574.66	-	574.66	500.00	575.00
FNB Money Market Interest	-	2,500.00	2,500.00	2,500.00	2,500.00
<b>Total Investment Income</b>	<b>14,104.66</b>	<b>7,530.00</b>	<b>21,634.66</b>	<b>21,560.00</b>	<b>21,635.00</b>
<b>Earned Income</b>					
40005 Gift Designated for Faith Development	160.00		160.00		
40006 Labyrinth	-	-	-	100.00	-
40025 Facility Use	270.00	250.00	520.00	1,000.00	1,000.00
40027 Memorial Garden/Plaque	250.00	250.00	500.00	500.00	500.00
40029 Lancaster Cooperative School	3,000.00	3,000.00	6,000.00	6,000.00	6,000.00
40031 Common Roads	-	-	-		
40052 Chestnut Street Bookies	97.00		97.00		
40060 Coffeehouse/Coffee Hour	80.50	100.00	180.50	250.00	250.00
40076 Altar Flowers	50.00	100.00	150.00	400.00	200.00
40077 Seasonal Flowers	-	-	-		
40051 Fall Auction	100.00	32,900.00	33,000.00	33,000.00	33,000.00
40079 Artful Living	-	-	-		
40073 Cabaret Choir	-	-	-	1,600.00	-
<b>Total Earned Income</b>	<b>4,007.50</b>	<b>36,600.00</b>	<b>40,607.50</b>	<b>42,850.00</b>	<b>40,950.00</b>
<b>Transfers and Non Recurring Income</b>					
40046 Transfer from Reserve Fund	-	-	-		
40145 Prior Years Surplus	-			<b>36,329.29</b>	<b>33,043.73</b>
<b>Total Transfers and Non Recurring Inc</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36,329.29</b>	<b>33,043.73</b>
<b>Total Revenues</b>	<b>196,217.35</b>	<b>184,347.17</b>	<b>380,564.52</b>	<b>432,839.29</b>	<b>424,628.73</b>
<b>EXPENSES</b>					
<b>Personnel:</b>					
50117 Church Mutual-WC	713.00	700.00	1,413.00	1,400.00	1,400.00
50172 Clearances	47.25	100.00	147.25	200.00	200.00

50173	Recruiting Expenses	-	-	-	250.00	-
	<b>Salaries</b>					
50164	Salaries	106,859.54	110,241.00	217,100.54	236,705.18	189,577.98
50178	Minister's In Lieu of FICA	3,151.80	3,151.80	6,303.60	6,303.60	4,804.20
50210	Stipend	112.50	-	112.50	-	-
	DLFD Contract	5,732.31	19,584.00	25,316.31	-	37,200.00
	<b>Employer Tax</b>					
50165	Employer Tax	4,950.12	5,349.61	10,299.73	11,934.75	9,837.22
	<b>Pension</b>					
50166	Pension	2,785.80	3,864.53	6,650.33	9,437.83	6,821.24
50180	Pension Employer Match	2,785.80	2,948.81	5,734.61	8,134.33	4,953.17
	<b>Health Insurance</b>					
50167	Health Insurance	2,222.16	14,803.48	17,025.64	9,292.00	17,105.16
	<b>Life Insurance</b>					
50168	Life Insurance	199.08	199.08	398.16	1,451.61	798.16
	<b>Disability</b>					
50169	Disability Insurance	308.10	302.10	610.20	2,150.99	1,216.20
	<b>Dental</b>					
50170	Dental Insurance	-	577.20	577.20	-	784.40
	<b>Professional Expenses</b>					
50171	Professional Expense-Minister	775.00	5,000.00	5,775.00	8,240.00	4,000.00
50201	Professional Expense-DLFD Director	150.00	2,000.00	2,150.00	3,500.00	1,750.00
50193	Professional Expense-Congregational Ac	342.91	600.00	942.91	1,000.00	1,000.00
50211	Professional Expense-Music Director	1,666.02	150.00	1,816.02	1,810.00	1,800.00
50185	Professional Expense-Staff	493.00	500.00	993.00	1,000.00	2,500.00
	<b>Total Professional Expenses</b>	3,426.93	8,250.00	11,676.93	15,550.00	11,050.00
	<b>Total Personnel</b>	133,294.39	170,071.61	303,366.00	302,810.29	285,747.73
<b>Ministry and Programming:</b>						
	<b>Church Life</b>					
	Lay Leadership Development	-	-	-	-	-
50006	Membership	543.07	500.00	1,043.07	1,100.00	1,100.00
50000	Caring Team	-	1,200.00	1,200.00	1,200.00	1,200.00
	Memorial Service Hospitality	(150.00)	500.00	350.00	350.00	350.00
50007	Jewish Exploration Group	74.40	350.00	424.40	450.00	450.00
50008	Coffee Fund	127.42	100.00	227.42	250.00	250.00
50011	Board of Trustee Activities	-	200.00	200.00	200.00	200.00
	<b>Total Church Life</b>	594.89	2,850.00	3,444.89	3,550.00	3,550.00
	<b>Community Beyond</b>					
	Justice Council					2,590.00
50018	Justice with Mercy	-	-	-	-	-
50015	Green Sanctuary	-	-	-	250.00	-
50014	Share The Plate	1,401.65	2,000.00	3,401.65	4,100.00	4,250.00
50017	Racial Justice and Healing	262.65	1,200.00	1,462.65	1,480.00	
	DRUUMM		300.00	300.00	300.00	
50019	Artful Living	-	-	-		
	<b>Total Community Beyond</b>	1,664.30	3,500.00	5,164.30	6,130.00	6,840.00

<b>Lifespan Faith Development</b>							
50020	Adult Faith Development	743.23	500.00	1,243.23	1,250.00	1,250.00	
50021	Children's Faith Development	611.81	1,800.00	2,411.81	2,550.00	2,550.00	
<b>Total Lifespan Faith Development</b>		1,355.04	2,300.00	3,655.04	3,800.00	3,800.00	
<b>Licenses</b>							
50071	Films and Licenses	-	-	-	850.00	600.00	
<b>Worship</b>							
50030	Music	938.65	2,450.00	3,388.65	3,450.00	3,450.00	
50033	Sunday Worship	571.15	2,400.00	2,971.15	3,000.00	4,000.00	
50034	Web and Wheel	-	-	-	-	-	
50029	Labyrinth	81.55	100.00	181.55	200.00	100.00	
50035	Altar Flowers (Expense)	-	-	-	300.00	300.00	
<b>Total Worship</b>		1,591.35	4,950.00	6,541.35	6,950.00	7,850.00	
<b>Stewardship</b>							
50036	Stewardship	-	250.00	250.00	250.00	250.00	
50038	DIT Legacy Society	-	150.00	150.00	150.00	150.00	
<b>Total Stewardship</b>		-	400.00	400.00	400.00	400.00	
<b>Unitarian Universalist Assoc.</b>							
50138	UUA Dues	7,000.00	7,000.00	14,000.00	14,000.00	14,000.00	
<b>Total Unitarian Universalist Assoc.</b>		7,000.00	7,000.00	14,000.00	14,000.00	14,000.00	
<b>Total Ministry and Programming</b>			12,205.58	21,000.00	33,205.58	35,680.00	37,040.00
<b>Overhead:</b>							
<b>Office Expenses:</b>							
<b>Advertising Expenses</b>							
50040	Advertising	2.57	-	2.57	-	-	
50045	Constant Contact	367.29	130.00	497.29	500.00	450.00	
<b>Total Advertising Expenses</b>		369.86	130.00	497.29	500.00	450.00	
<b>Postal</b>							
50048	Pitney Bowes Postage Charges	265.78	250.00	515.78	500.00	525.00	
50049	Pitney Bowes Rental Fee	403.38	400.00	803.38	850.00	850.00	
50050	Pitney Bowes Postal Supplies	127.48	100.00	227.48	100.00	100.00	
<b>Total Postal</b>		796.64	750.00	1,546.64	1,450.00	1,475.00	
<b>Telecommunications</b>							
50046	Comcast	2,668.62	2,700.00	5,368.62	6,000.00	6,000.00	
<b>Office Supplies</b>							
50057	Supplies	382.82	700.00	1,082.82	1,700.00	1,700.00	
50058	Toshiba Supplies/Colored & Excess	302.83	400.00	702.83	800.00	750.00	
50060	ACS Technologies/Office Supplies	239.34	-	239.34	200.00	200.00	
<b>Total Office Supplies</b>		924.99	1,100.00	2,024.99	2,700.00	2,650.00	
<b>Office Equipment/IT Support</b>							
50081	Toshiba Lease & Maintenance Fees	1,803.14	1,803.00	3,606.14	3,000.00	3,200.00	
50089	Copier Lease & Maintenance Fees	45.99	-	45.99	-	-	
50091	Computer IT support	4,123.50	4,400.00	8,523.50	8,500.00	8,500.00	
50092	ACS Technologies/IT Support	744.00	744.00	1,488.00	1,600.00	1,600.00	
50094	Computer Software	670.44	-	670.44	500.00	2,100.00	

50099	Computer Hardware	233.55	-	233.55	-	500.00
	Givesmart Fundraising Platform		2,395.00	2,395.00	2,395.00	2,539.00
	Telephone Maintenance	-	-	-	1,600.00	1,650.00
	<b>Total Office Equipment/IT Support</b>	7,620.62	9,342.00	16,962.62	17,595.00	20,089.00
50175	Payroll Accounting Services	647.50	1,000.00	1,647.50	1,800.00	1,300.00
	<b>Total Office Expenses</b>	13,028.23	15,022.00	28,047.66	30,045.00	31,964.00
	<b>Financial</b>					
50072	Vanco Services-CC & DD	833.81	800.00	1,633.81	1,500.00	1,750.00
50076	Safe Deposit Box Rental Fee	53.00	-	53.00	55.00	55.00
50082	1st National Bank Fees	331.45	350.00	681.45	550.00	675.00
	Legal		-	-	-	-
	<b>Total Financial</b>	1,218.26	1,150.00	2,368.26	2,105.00	2,480.00
	<b>Insurances</b>					
50116	Church Mutual-Property/Liability	6,679.50	1,200.00	7,879.50	7,900.00	9,400.00
	<b>Total Insurances</b>	6,679.50	1,200.00	7,879.50	7,900.00	9,400.00
	<b>Maintenance/Repairs</b>					
50119	Maintenance/Repairs	4,930.07	3,000.00	7,930.07	5,000.00	7,000.00
	<b>Total Maintenance/Repairs</b>	4,930.07	3,000.00	7,930.07	5,000.00	7,000.00
	<b>Property Supplies</b>					
50120	Property Supplies	320.02	500.00	820.02	1,500.00	1,000.00
	Memorial Garden/Memorial Plaque	-	-	-	100.00	100.00
50125	Kitchen Supplies	-	100.00	100.00	100.00	100.00
50128	Maintenance of Grounds	9.98	250.00	259.98	350.00	200.00
50132	Hillyard/Paper Products	593.90	250.00	843.90	500.00	850.00
	<b>Total Property Supplies</b>	923.90	1,100.00	2,023.90	2,550.00	2,250.00
	<b>Maintenance Agreements</b>					
50142	City of Lancaster/Fire Code Permit	160.00	-	160.00	160.00	160.00
50143	Kirchner's Pest Control	234.00	250.00	484.00	506.00	530.00
50144	Kistler O'Brien	328.68	300.00	628.68	660.00	660.00
50145	ProTech Sprinkler System Inspection	-	350.00	350.00	350.00	350.00
50146	Trash and Recycling	196.00	-	196.00	288.00	375.00
50147	Snow Removal	-	-	-	-	-
50148	PA Dept of Labor & Industry	-	160.00	160.00	160.00	160.00
50149	PM Associates - Elevator Inspection	100.99	-	100.99	90.00	105.00
50152	Elevator Maintenance	2,865.67	-	2,865.67	2,900.00	3,000.00
50154	Parking Lot Rental	1,200.00	1,800.00	3,000.00	3,000.00	3,000.00
50155	Graham's Fyr-Fyter Fire Extinguisher	98.50	-	98.50	120.00	100.00
50157	Kitchen Exhaust/Grease Maintenance	1,044.00	500.00	1,544.00	985.00	990.00
50160	Kitchen Health Inspection Fee	-	30.00	30.00	30.00	-
50130	Cleaning Service	-	-	-	-	8,000.00
50161	Contract Labor	-	-	-	500.00	-
50162	JK Mechanical-HVAC Maint Service Agre	3,794.50	3,794.50	7,589.00	7,500.00	7,817.00
50163	Yarnell Security Systems	1,076.80	1,500.00	2,576.80	3,300.00	1,500.00

<b>Total Maintenance Agreements</b>	11,099.14	8,684.50	19,783.64	20,549.00	26,747.00
<b>PILOT</b>					
50135 Lancaster City (PILOT)	-	1,200.00	1,200.00	1,200.00	1,200.00
<b>Utilitie:</b>					
50112 City of Lancaster (Water & Sewer)	2,156.08	2,100.00	4,256.08	3,000.00	3,600.00
50113 PP&L Electric	6,255.65	9,000.00	15,255.65	18,000.00	13,200.00
50114 UGI Natural Gas	475.03	3,000.00	3,475.03	4,000.00	4,000.00
<b>Total Utilities</b>	8,886.76	14,100.00	22,986.76	25,000.00	20,800.00
<b>Total Overhead</b>	46,765.86	45,456.50	92,219.79	94,349.00	101,841.00
<b>Total Expenses</b>	192,265.83	236,528.11	428,791.37	432,839.29	424,628.73
<b>Net Total</b>	3,951.52	(52,180.94)	(48,226.85)	-	<b>(0.00)</b>